

PERMISSION FORM FOR STUDENT FIELD TRIP



Dear Parents:

The following trip has been arranged to complement the instructional program of your student. This trip has been approved according to the Board of Education Policy and guidelines established by the Superintendent of Schools. All school system policies and school rules are in effect for the duration of the trip. If you have any questions, please feel free to contact the Teacher-In-Charge.

Please complete the bottom portion of this form, detach and return with cash or check to your student's science teacher by Friday, April 28, 2017. The HCPSS Finance Office has contracted with the Envision Payment Solutions, Inc. for the electronic collection of check payments. If the check is return unpaid, Envision Payment Solutions, Inc. will assess a \$35 fee allowed by Maryland state law and charged as an electronic fund transfer.

School:	Bonnie Branch Middle School		
Destination:	Belmont Historical Manor		
Objective of the trip:	Students will participate in a BioBlitz		
Class/Group:	Team 7		
Departure date:	05/16/17	Time:	9:30 a.m.
Return Date:	05/16/17	Time:	1:30 p.m.
Bus Company:	Tip Top Transportation		
Public Transport:	N/A		
Cost per student:	\$10.00		
Checks payable to, or pay online:	Bonnie Branch Middle School <a href="http://osp.osmsinc.com/howardmd">http://osp.osmsinc.com/howardmd</a>		
Due Date:	FRIDAY, APRIL 28, 2017		
Meal Arrangements:	Students will need to pack a lunch		
Appropriate Attire:	Dress for the weather (we will be outside)		
Total # of Students:	120		
Anticipated Ratio of Teacher Chaperones to Students:	1:15		

This trip will be:	
Student Day <input type="checkbox"/>	Extended Day <input type="checkbox"/>
Overnight <input type="checkbox"/>	Non School Day <input type="checkbox"/>

If the trip returns after the regular student day, the parent will pick up the student at the school within 15 minutes of return.

Alternate plans in case of postponement or cancellation: Students will resume their regularly scheduled school day at BBMS.
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Please contact the Teacher-In-Charge as soon as possible if you have any special needs regarding this trip.

Teacher-In-Charge: Sarah Koslowski

Contact number: 410-313-2580

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM RESERVES THE RIGHT TO CANCEL A TRIP AT ANY TIME IN ORDER TO ENSURE THE SAFETY OF BOTH STUDENTS AND STAFF MEMBERS. IF SUCH A CANCELLATION OCCURS, THE SCHOOL SYSTEM IS NOT RESPONSIBLE FOR ANY FINANCIAL LOSS INCURRED BY THE PARENT. THE SCHOOL SYSTEM IS ALSO NOT RESPONSIBLE FOR ANY LOST OR STOLEN PERSONAL ITEMS.



I GRANT PERMISSION FOR \_\_\_\_\_ TO GO TO \_\_\_\_\_ BELMONT HISTORICAL MANOR \_\_\_\_\_  
(PRINT Student Name) (Destination)  
ON \_\_\_\_\_ 05/16/17 \_\_\_\_\_. I RECOGNIZE THAT HOWARD COUNTY PUBLIC SCHOOL SYSTEM CANNOT BE HELD RESPONSIBLE FOR CONDITIONS  
(Date) BEYOND THEIR CONTROL.

SIGNATURE \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

\*\*If you would like to donate any money toward the cost of this field trip for students who may be experiencing financial hardships, please check below and include the amount with your child's cost. Thank you!\*\*

\_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ AMOUNT YOU ARE DONATING