

Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL
01B. TEMPERATURE: Uncomfortable		28 working		
01B. TEMPERATURE: Uncomfortable		29 Room is hot		
01B. TEMPERATURE: Uncomfortable		35 room		
02. AIR FRESHENERS	Reading closet	Spray	x	
02. AIR FRESHENERS	Custodial	Spray and wick	x	
lunch boxes	Room 1	Container	x	
lunch boxes		13 Container	x	
Ceiling)	Rm 6	and filter needs adjusted		x
Ceiling)	8th grade ha			x
Ceiling)	Portable	5 vents very dusty		x
Ceiling)	closet	Vents need to opened		x
Ceiling)	Rm 9 storage	flow		x
Ceiling)	Room 9 kitchen	Vents blocked		x
Ceiling)	11 storage	Blocked return and supply		x
Ceiling)	Cafe bathrooms	Vents need to be open		x
Ceiling)	Health room bathroom	Vents need to open		x
Ceiling)	23 office			x
Ceiling)	23 storage room			x
Ceiling)	Kitchen laundry	Dirty		x
06: CLEANLINESS: Dust, trash	7th grade stair well	Bugs in light fixture		x
06: CLEANLINESS: Dust, trash	7th gr stairwell	Dust on top of light fixtures		x
06: CLEANLINESS: Dust, trash		28 been put back up since		x
06: CLEANLINESS: Dust, trash		29 and storage cabinet		x
06: CLEANLINESS: Dust, trash	8th grade hallway	Lockers dusty		x
06: CLEANLINESS: Dust, trash	Electrical Room 2	Dusty		x
06: CLEANLINESS: Dust, trash	7th grade bathroom	Lots of paper on floor		x
06: CLEANLINESS: Dust, trash	8grade back stairwell	Light fixtures full of bugs		x
06: CLEANLINESS: Dust, trash		36 All sinks dirty		x

06: CLEANLINESS: Dust, trash		36 dusted	x
06: CLEANLINESS: Dust, trash	Room 9/storage	Needs to be cleaned out	x
06: CLEANLINESS: Dust, trash	Chemical storage in room 9	Cluttered	x
06: CLEANLINESS: Dust, trash	6 grade Bach stairwell	Bugs in light fixtures	x
06: CLEANLINESS: Dust, trash		40 Ac unit needs vacuuming	x
06: CLEANLINESS: Dust, trash	Room 12	Cluttered in closet	x
06: CLEANLINESS: Dust, trash	Server room	Needs vacuum and dusting	x
06: CLEANLINESS: Dust, trash	6gr front stairwell	Bugs light fixture	x
06: CLEANLINESS: Dust, trash	Gym storage	Dust	x
06: CLEANLINESS: Dust, trash	Boys locker room	Dust	x
matter)	Gym storage	Bugs	
holes, painted	Office 1 guidance	Stain/roof link	x
holes, painted	Guidance	TV mount hole	x
holes, painted		27 Metal strip - something on it	x
holes, painted	Storage closet	18 inches cleared	x
holes, painted		32 Stain in tile above flag	x
holes, painted	Room 6	Ceiling tile tv mounted hole	x
holes, painted	Room 6	Ceiling tile 18 inch clearest	x
holes, painted	7th grade stairwell	Water intrusion	x
holes, painted		36 Water stains on ceiling tile	x
holes, painted	36 storage room	Stain middle room	x
holes, painted		38 Water stain	x
holes, painted	Rm 5	Escutcheon	x
holes, painted	Room 10	Hvac leak	x
holes, painted	12 storage	18" clearance	x
holes, painted		41 Water stains	x
holes, painted		42 desk	x
holes, painted	Custodial closet	2 tiles need repairing	x
holes, painted	6th gr hallway by room 43	Water stain	x

holes, painted		11 Stained	x
holes, painted	11 storage	Stain	x
holes, painted		11 Need grid clips and 18"	x
holes, painted	Media office	Wet ceiling tile	x
holes, painted	Outside 14	Stained	x
holes, painted	Server room back storage	Stain near sprinkler head	x
holes, painted	Room 13	18 inches cleared	x
holes, painted	Room 16	changed	x
holes, painted	6th grade front staiwell	Stain tiles in corner	x
holes, painted	Room 18	cover	x
holes, painted	Art room storage	Stain and 18 inches	x
holes, painted	Kiln Room	Stained and 18" clearance	x
holes, painted	The T	Escutcheon	x
holes, painted	Room 20	Tv mounted cover	x
holes, painted	Staff Lounge	Stained tile	x
holes, painted	Staff lounge		x
holes, painted	25 storage room	Stain tile in back	x
holes, painted		25 room	x
holes, painted	25 office	stained	x
holes, painted	25 back storage	sprinkler head	x
holes, painted	23 both storage rooms	same in each room	x
holes, painted	Men's locker room	Roll up gate needs patched	x
holes, painted	23a storage by back door	Paint on tile above shelves	x
holes, painted	Gym office		x
holes, painted	Cafeteria	TV mount hole	x
holes, painted	Cafeteria	Stained tilless	x
holes, painted	Kitchen	Needs to be adjusted	x
holes, painted	Kitchen	ceiling	x
holes, painted		22 Replace tile	x

holes, painted	Facs		x
holes, painted	Park n rec	clear tape	x
paint irregularities (ceilings, walls, doors,	7th grade stairwell	stain, left of exit sign	
paint irregularities (ceilings, walls, doors,	8th grade back stairwell	Water intrusion	
paint irregularities (ceilings, walls, doors,	6th grade stairwell	Water intrusion	
paint irregularities (ceilings, walls, doors,	Computer lab	room	
paint irregularities (ceilings, walls, doors,		45 front of ac unit	
paint irregularities (ceilings, walls, doors,	6th grade stairwell	Water intrusion	
paint irregularities (ceilings, walls, doors,	Band room	carpet outstanding concern	
AND APPLIANCES	Office 1	Shelf	x
AND APPLIANCES	Closet in guidance	Fan and heater	x
AND APPLIANCES	Room 2	Shelf	x
AND APPLIANCES		36 Microwave	x
AND APPLIANCES	Room 9/storage	Lamps	x
AND APPLIANCES	36 storage room	machine	x
AND APPLIANCES	Chemica storage 9 & 10	Toaster	x
AND APPLIANCES	Room 12	Fans needs to go	x
AND APPLIANCES	11 storage	Fan	x
AND APPLIANCES	ALS	Fan	x
AND APPLIANCES		14 Fans, shelves	x
AND APPLIANCES		19 Shelves	x
AND APPLIANCES	Staff Lounge	Toasters	x
AND APPLIANCES	Health Room office	Lamp	x
AND APPLIANCES	Gym office	Shelves	x
animals, beanbags, pillows, blankets,		27 Fake tree	x
animals, beanbags, pillows, blankets,		29 Table cloth front table	x
animals, beanbags, pillows, blankets,	Mrs. Oliveri	Pillow	x
animals, beanbags, pillows, blankets,	Room 6 storage	Pillow	x
animals, beanbags, pillows, blankets,		46 replaced	x

gaps around exit doors	Gym	Daylight		
gaps around exit doors	Gym station 2	Daylight		
gaps around exit doors	Boys locker room	Daylight		
gaps around exit doors	Girls			
gaps around exit doors	Girls			
gaps around exit doors	Girls locker room	Daylight		
Improperly stored or marked secure (tile, carpets, wood board, etc.)	Men's locker	5 Spray and water schedule for	x	x
Waterproof barriers in place	Office 2	Plant	x	
Waterproof barriers in place	Office 3	Flowers	x	
Waterproof barriers in place	Room 9	Flowers	x	
Waterproof barriers in place	Room 11	Plants have to go	x	
slowly, work improperly, leak	Room 9	Several stains from leaks		
slowly, work improperly, leak	Room 9	flushing		
slowly, work improperly, leak		38 Clogged drain		x
slowly, work improperly, leak	Hallway room 42	Fountain broken		
slowly, work improperly, leak	8th grade custodial closet	flush and lacks pressure		
slowly, work improperly, leak	ALS restroom	Need ADA padding		
slowly, work improperly, leak	restroom	ADA padding		
secured, cover missing, frayed wires on	8th grade hallway	Light lens has water stain		
secured, cover missing, frayed wires on	guard			
extend across walkways, cord protectors		12 Protector		
extend across walkways, cord protectors		13 Protector		
sinks or source of water	Electric needs cleared	Needs to be cleared		x
disconnected wires	Room 2	Floor outlet needs cover		
disconnected wires	Room 4	Floor outlet cover		
35. EXTERIOR DOORS: Not closed		25 Weather stripping needed		
		31 on top shelf blocking		x
	37 interior	Ac Unit no working		

Gym Station 2

46 hazard replace asap
25 broken
concern

x

FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
x		6/15/17	6/15/17		x
x		6/15/17	6/15/17		x
x		6/15/17	6/15/17		x
			6/14/17		
			6/14/17		
			6/14/17		
			6/14/17		

x

x
x
x
x

x

5/2/17

5/8/17

x

x
x

6/14/17

6/14/17

6/14/17

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x		6/7/17		
x		6/7/17		
x		6/7/17		
x		6/7/17		
x		6/7/17		
x		6/14/17		
			6/14/17	
			6/14/17	
			6/14/17	
			6/14/17	
x		5/26/17		
	x			
x		5/26/17	5/30/17	X
	x			
x		6/15/17		
x		6/15/17		
x		6/15/17		
x		6/8/17		
x		6/15/17		
x		6/15/17		
x		6/15/17		
x		6/15/17		
x		6/15/17		
x		6/15/17		
x		6/15/17		
x		no solution		

x

6/14/17

x